



## Gulf Coast Shrimp & Jazz Festival NON FOOD VENDOR AGREEMENT

The undersigned vendor (PARTICIPANT), agrees with the Gulf Coast Shrimp & Jazz Festival (FESTIVAL), that the VENDOR named below will participate in the Gulf Coast Shrimp & Jazz Festival as a vendor in accordance with the following rules, terms, and conditions.

### 1. VENDOR INFORMATION (complete all fields)

Vendor Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Alternate/Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Item(s) to be sold: \_\_\_\_\_

2. **VENDOR FEE is, 20% of your sales will be paid to the festival at the end of the event (plus any additional charges requested by VENDOR/PARTICIPANT below), or \$100 upfront fee. Incomplete applications will not be accepted.** The FESTIVAL reserves the right to approve the brand and type of products sold. **(For Food Vendors:** Please submit the Food Vendor application.) Please indicate below which type of payment you will provide for your booth fee:

\_\_\_\_\_ **20% of total sales will be paid to the festival at event end**      \_\_\_\_\_ **\$100 paid up front**

3. **The Deadline Date to Have Applications Turned in is June 15th.** It is understood and agreed that the FESTIVAL will provide table space. PARTICIPANT agrees to accept the table space assigned by the FESTIVAL.

### 4. Vendor Space and Amenities Provided (Indicate quantities and calculate totals)

| QTY   | ITEM        | DESCRIPTION                       | UNIT PRICE            | TOTAL |
|-------|-------------|-----------------------------------|-----------------------|-------|
| 2     | Tables      | 8' tables, <b>unskirted</b>       | Provided at No Charge |       |
| 2 - 6 | Electric    | 110V – 20 Amp                     | Provided at No Charge |       |
| —     | Electric    | Each 220V power box (available)   | \$50.00 Charge        | _____ |
|       | Kitchen     | For food vendors use              | Provided at No Charge |       |
| 2     | Chairs      | Additional available upon request | Provided at No Charge |       |
| 4     | Tickets     | Armbands to the festival          | Provided at No Charge |       |
| 1     | Vendor I.D. | Badge be worn by Person in charge | Provided at No Charge |       |

Note: If needed, vendors must provide their own extension cords, a minimum of 25' long.

5. **Set-Up:** All PARTICIPANTS set-up must occur between 7:00 a.m. – 10:00 a.m. on **Saturday**. Set-up should be complete and PARTICIPANT ready for business by 10:00 a.m. on Saturday morning, the day of the festival.
6. **Hours of Operation** are 11:00 a.m. to 5:00 p.m. on Saturday, the day of the festival. ALL VENDORS specifically agree herein to provide full service during the course of the entire Festival unless prior arrangements have been made.
7. It is understood and agreed that the PARTICIPANT is responsible for Breakdown of their area, to begin no earlier than 5:00 p.m. on the day of the fest, and for the clean-up around PARTICIPANT space to be completed no later than 5:30 p.m. on the day of the fest.
8. **FOR ALL VENDORS: VENDORS/PARTICIPANTS EXPLICITELY AGREE NOT TO SELL OR GIVE AWAY ANY BEVERAGES (DRINKS OR WATER) at the FESTIVAL. DRINKS WILL BE SOLD “BY THE FESTIVAL ONLY”! Open-Flame is Prohibited in the PARTICIPANT’S Space.**

**Note:** The PARTICIPANT AND ALL PARTICIPANT’S VOLUNTEERS and/or CO-WORKERS agree to wear VENDOR credentials or color-coordinated t-shirts or uniforms. One I.D. badge will be provided to each vendor upon approval of your application for the person in charge of your booth. \*For additional I.D., please see the notation on the signature page.

Please return signed contract to:

Gulf Coast Shrimp & Jazz Festival  
Attn: Vendor Director  
P.O. Box 5723  
Lake Charles, LA 70606-5723

Or scan and email to [lcshrimpnjazzfest@gmail.com](mailto:lcshrimpnjazzfest@gmail.com). Vendor fees can be mailed in to the post office box above. Additional vendor agreements can also be found on the website at [www.gcshrimpnjazzfest.com](http://www.gcshrimpnjazzfest.com).

**Liability:** The PARTICIPANT agrees to pay for any damage done by it, its agents or employees to any personal or real property (tables, floors, structures, etc.) provided by or through the Gulf Coast Shrimp & Jazz Festival to the VENDOR/PARTICIPANT at the festival.

**Indemnity Agreement:** All PARTICIPANTS shall indemnify, keep and hold harmless the Gulf Coast Shrimp & Jazz Festival and all related persons and entities including directors, promoters, management personnel, employees, contractors, volunteers, agents, representatives from and against any and all claims, demands, or judgments arising out of, or in connection with, any claim, demand or action made by the third party, if such are sustained as a direct or indirect consequence of participation in the Gulf Coast Shrimp & Jazz Festival to be held in downtown Lake Charles.

The Gulf Coast Shrimp & Jazz Festival is an equal opportunity entity and does not exclude any person from participating in its events by reason of such person’s race, creed, color, or by reason of such person being a member of a protected class, or otherwise discriminate against any person in the conduct of the event.

The Gulf Coast Shrimp & Jazz Festival has final authority to approve applications, and completing this application does not guarantee acceptance. By submitting and signing this agreement you are stating that you agree to the terms and conditions as stated above and certify that you are authorized to sign this agreement on behalf of the Vendor/Participant.

\_\_\_\_\_  
Authorized Vendor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

- If you will have more than 1 worker at your booth, please ensure that ALL ADDITIONAL WORKERS MUST WEAR THE SAME SOLID COLOR T-SHIRTS since only one badge is provided with your vendor application.

\_\_\_\_\_  
Authorized L.C. Shrimp & Jazz Festival Agent

\_\_\_\_\_  
Date

If you have any questions or concerns, please contact me at (337)309-2712. I will be glad to help in any way I can.

Shari Davis  
Festival Co-Director

**FOR OFFICE USE ONLY**

Vendor Application received: \_\_\_\_/\_\_\_\_/20\_\_\_\_

Application approved. Booth #: \_\_\_\_\_

**POST FESTIVAL:**

\_\_\_\_ Vendor has complied with all contract obligations, including set-up, hours of operation, breakdown, and clean-up, and is eligible to be a vendor for future GCSJ FESTIVALS.

\_\_\_\_ GCSJF agent's initials